

Message Text

PAGE 01 STATE 186464

21

ORIGIN ITFE-00

INFO OCT-01 EA-10 DHA-02 ORM-01 L-03 AID-05 H-02 ISO-00

/024 R

DRAFTED BY IATF:PMETZLER:DJB

APPROVED BY IATF:JVTAFT

IATF/EO:BBMITCHELL

----- 109390

R 070014Z AUG 75

FM SECSTATE WASHDC

TO CG FORT CHAGGEE ARKANSAS

INFO EGLIN AFB FLORIDA

CAMP PENDLETON

INDIANTOWN GAP MR PENNSYLVANIA

UNCLAS STATE 186464

E.O. 11652: N/A

TAGS: SREF

SUBJECT: APD SUPPORT

FOR SENIOR CIVIL COORDINATOR

REF: CHAFFEE 252241Z NOTAL

1. APPRECIATE COMPREHENSIVE REPORT ON ADP CONTAINED REFTEL
DELAY IN ANSWERING DUE TO NEED TO COORDINATE WITH YESTER-
DAYS CABLE ON COMPUTER ASSISTED SKILL JOB MATCHING PROJECT.

(STATE 183316). BELIEVE MANY OF OUR CURRENT PROBLEMS WILL
BE ALLEVIATED AS OUR SYSTEM 370/158 IS OPERATIONAL AND AS
YOUR HIGH SPEED PRINTER COMES ON LINE.

2. FOLLOWING POLICY AND GUIDANCE PROVIDED RESPONSE YOUR
QUERY. INFO ADDEES TAKE FOR ACTION AS APPROPRIATE.

A. DATA PURIFICATION

(1) A PRINT OUT WORKSHEET FOR EACH REFUGEE IN THE CHAFFEE
UNCLASSIFIED

PAGE 02 STATE 186464

DATA BASE WHICH INCLUDES EXISTING DATA AND ALL BLANK FIELDS
HAS BEEN PRODUCED AND DELIVERED TO YOU.

(2) DO NOT CHANGE THE RECORD ID AS A SINGLE FIELD. IF YOU
WISH TO DELETE ANY RECORDS PLEASE SUBMIT A LIST OF NAMES

AND ID'S TO BILL DICKSON, DIRECTOR, IATF/ADP.

(3) THE VSO FIELD WILL BE USED TO RECORD THE VOLAG THE

THE REFUGEE IS CURRENTLY REGISTERED WITH. THIS FIELD SHALL BE UPDATED WHENEVER THERE IS A CHANGE OF REGISTRATION. PLEASE ADHERE TO THE FOLLOWING LIST OF STANDARD ABBREVIATIONS: HIAS - UNITED HIAS; IRC - INTERNATIONAL RESCUE COMMITTEE; USCC - U.S. CATHOLIC CONFERENCE; LIRS - LUTHERAN IMMIGRATION AND REFUGEE SERVICE; CWS - CHURCH WORLD SERVICE; LDS - LATTER DAY SAINTS; TOLS - TOLSTOY FOUNDATION; CZGC -AMERICAN FUND FOR CZECHOSLOVAK RELIEF; ARC - AMERICAN RED CROSS; TA - TRAVELER'S AID - INTERNATIONAL SOCIAL SERVICES; ACNS - AMERICAN COUNCIL FOR NATIONALITY SERVICES. THESE PRECISE CODES MUST BE USED. IF ANY VARIATIONS ARE USED, OR IF THE FILE IS NOT UPDATED PROMPTLY WHEN A CHANGE IN RESPONSIBLE PARTY TAKES PLACE AUDITING AND PRODUCTIVITY ANALYSIS WILL HAVE MARGINAL UTILITY.

B. UPDATE PROCEDURES AND ADDITIONAL DATA

(1) INVALID RECORDS. PLEASE SUBMIT A LIST OF NAMES AND ID NUMBERS OF RECORDS YOU CONSIDER TO BE INVALID WITH ANNOTATION AS TO WHY YOU CONSIDER THE RECORDS TO BE INVALID. THIS INFORMATION SHOULD BE DIRECTED TO THE ATTENTION OF MR. BILL DICKSON, DIRECTOR, IATF/ADP.

(2) INTERCAMP TRANSFERS. IN ALL CASES OF INTER-CAMP TRANSFERS, REGARDLESS OF REASON, WHETHER FAMILY REUNIFICATION, EXPATRIATION OR OTHER, NO NEW ID NUMBERS SHOULD BE ASSIGNED. THE REFUGEE WILL RETAIN THE ORIGINAL ID NUMBER ASSIGNED TO HIM IRRESPECTIVE OF THE CAMP WHERE HE IS CURRENTLY LOCATED. CARD O, COL 14 WILL CONTAIN THE CAMP CODE FOR THE CAMP WHICH ISSUED THE ID NUMBER AND COL. 79 OF CARD O WILL CONTAIN THE CAMP CODE FOR THE CAMP IN WHICH THE REFUGEE IS CURRENTLY LOCATED.

UNCLASSIFIED

PAGE 03 STATE 186464

(3) ID NUMBERS FOR IN-CAMP BIRTHS. THE CHAFFEE PROCEDURE OF ASSIGNING AN ID NUMBER OF 'AMER 001 TO AMER 999' IS ACCEPTABLE SO LONG AS MEASURES ARE INSTITUTED TO INSURE THAT A UNIQUE ID IS ASSIGNED TO EACH NEW BIRTH AND NO DUPLICATIONS ARE ALLOWED TO OCCUR. (ALL OTHERS CONTINUE TO USE CURRENT ID PRACTICE).

(4) RECORDING OF DEATHS. PLACE AND CAUSE OF DEATH MAY BE RECORDED IN CARD 6, COLS 44-79 IF DESIRED. IF ADDITIONAL SPACE IS REQUIRED, CARD 7, COLS 19-79 MAY BE USED. (RECOMMENDATIONS FROM ALL REQUESTED).

(5) 'A' NUMBERS FOR REPATRIATES. IF THE 'A' NUMBER OF

POTENTIAL REPATRIATE IS KNOWN, IN THE 'A' NUMBER FIELD, CARD 4, COLS. 15-22. THIS IS PREFERABLE TO THE CHAFFEE

PROCEDURE OF RECORDING 9'S IN THE 'S' NUMBER FIELD.

(6) FIELDS TO BE INDEXED. THERE ARE LIMITATIONS AS TO THE NUMBER OF FIELDS WHICH CAN BE INDEXED, AND IT IS NOT PRACTICAL TO INDEX EVERY FIELD IN THE FILE. PLEASE BE ASSURED THAT THE QUESTION OF WHICH FIELDS ARE INDEXED AND WHICH ARE NOT IS UNDER CONTINUAL REVIEW AND IS ADJUSTED AS REQUIRED TO EFFECT OPTIMAL SYSTEM RESPONSE WITHIN THE CONSTRAINTS IMPOSED BY THE OPERATING SYSTEM.

C. EVACUEES WHO HAVE BEEN SPONSORED AND RELEASED FROM CAMP AND WHO LATER RETURN. A REFUGEE ONCE SPONSORED SHOULD NOT BE RE-ENTERED INTO THE SYSTEM. OUR UNDERSTANDING FROM DON WHITTAKER IS THAT REFUGEES ONCE SPONSORED ARE NOT ALLOWED TO RETURN TO CHAFFEE AND IN CASE OF SPONSORSHIP BREAKDOWN, THEY WERE PUT UP IN A HOTEL OR MOTEL AT THE EXPENSE OF THE VOLUNTARY ORGANIZATION WITH WHOM THE REFUGEE WAS REGISTERED AT THE TIME OF THE ORIGINAL SPONSORSHIP.

D. FINANCIAL DATA IN THE DATA BASE. AT THE TIME THE 11-CARD FORMAT WAS DESIGNED, JOHN HARPER FROM THE KANSAS CITY REGIONAL HEW OFFICE WAS AT CHAFFEE. IT WAS AT HIS INITIATIVE THAT THE FINANCIAL DATA FIELDS IN CARD 9 WERE INCLUDED. AT THIS TIME, NO REQUIREMENTS FOR ENTERING DATA INTO THESE FIELDS HAS BEEN ESTABLISHED. REQUEST UNCLASSIFIED

PAGE 04 STATE 186464

RECOMMENDATIONS.

E. RECORDING OF THIRD COUNTRY DESTINATION. CODES AND PROCEDURES FOR RECORDING THE DESTINATION OF REFUGEES RESETTLING IN THIRD COUNTRIES ARE CURRENTLY UNDER DEVELOPMENT. THESE PROCEDURES WILL BE THE SUBJECT OF A SEPARATE CABLE.

F. DEDICATING A PRINTER TO EACH CRT. SOFTWARE IS CURRENTLY UNDER DEVELOPMENT WHICH WILL ALLOW ANY OF YOUR PRINTERS TO BE ADDRESSED BY A SPECIFIC CRT. IT WILL NOT BE IMPLEMENTED ON THE PRESENT SYSTEM, BUT YOU CAN EXPECT TO HAVE THIS CAPABILITY SHORTLY AFTER THE DATA BASE IS MOVED TO THE NEW SYSTEM.

G. ADVANCE NOTICE OF COMPUTER DOWN TIME. SYSTEM FAILURE IS DISCONCERTING TO ALL OF US AND WE HAVE HAD OUR SHARE. UNFORTUNATELY, IT IS USUALLY IMPOSSIBLE TO PREDICT WHEN THE NEXT SYSTEM FAILURE WILL OCCUR. PLEASE BE ASSURED, HOWEVER, THAT IN THE INSTANCE OF PLANNED OUTAGES, YOU WILL BE INFORMED IN A TIMELY MANNER - AS FAR IN ADVANCE AS POSSIBLE.

H. EXTRACTING THE CHAFFEE DATA BASE FROM THE EVACUEE

DATA BASE. THE ORIGINAL CREATION OF A SEPARATE CHAFFEE DATA BASE WAS AN EXPERIMENTAL PROJECT WHICH HAS NOT YIELDED THE EXPECTED IMPROVEMENTS IN OVERALL SYSTEM PERFORMANCE. CONSEQUENTLY THE PROJECTED HAS BEEN DISCONTINUED AND THE SEPARATE CHAFFEE FILE HAS BEEN DROPPED AND SO CANNOT BE UPDATED IN THE FUTURE.

I. ADDITIONAL FIELD CONSIDERATIONS. (1) DATA FIELD TO INDICATE EVACUEES WHO HAVE MADE UNAUTHORIZED DEPARTURE FROM CAMPS. WHILE IT HAS NEVER BEEN THE INTENTION TO USE THE DATA BASE TO POLICE THE CAMP, YOU MAY IF YOU WISH USE THE RELEASE DATA FIELD TO INDICATE THE APPROXIMATE DATE OF DEPARTURE IF KNOWN, AND USE THE COMMENT FIELDS IN CARDS 6 & 7 TO NOTE DISCREPANCIES IN DEPARTURE YOU DEEM RELEVANT.

UNCLASSIFIED

PAGE 05 STATE 186464

(2) FIELDS FOR MILITARY INFORMATION. SEPARATE DATA BASE UNDER THE AGEIS OF JERICO HAS BEEN ESTABLISHED TO HANDLE THE QUESTION OF SERIAL NUMBERING, RANK, BRANCH OF SERVICE, LAST UNIT ASSIGNED, ETC.

J. ERRORS IN CHAFFEE DATA COLLECTION FORMS.

(1) ICR INFORMATION SHEET SIX. CARD 7, COL. 16 IS CURRENTLY CODED - TO ALLOW THE FOLLOWING RESPONSES: Y - YES, N - NO, P - SPONSOR WILL PROVIDE. IT SHOULD BE THE SAME AS ICR INFORMATION SHEET 5B, CARD 6, COL. 41: Y - YES, N - NO, S - SPONSOR WILL PROVIDE.

(2) ICR INFORMATION SHEET 5B CARD 'A' COLS. 36-38 SHOULD BE USED TO INDICATE THE GRADE IF THE REFUGEE IS PREVIOUSLY EMPLOYED BY THE U.S.G. THE CHAFFEE SHEET OMITTS THIS FIELD AND INCORRECTLY HAS POSITION DESCRIPTION BEGINNING IN COL. 36 OF CARD A. POSITION DESCRIPTION IS COLS. 39-79 OF CARD A.

K. FOR CHAFFEE: THIS INFO WAS DISCUSSED BY AN IATF/ADP REPRESENTATIVE AT CHAFFEE AUGUST 3 AND 4 WITH CHAFFEE REPORTS PERSONNEL.

L. FOR ALL: BOTH SYSTEMS AND DATA BASES ARE SHOWING MUCH IMPROVEMENT; HOWEVER AS YOU KNOW WE CANNOT HANDLE THE OVERWHELMING DATA LOAD NECESSARY TO SUCCESSFULLY COMPLETE THE REFUGEE PROGRAM WITHOUT GETTING THE MAXIMUM PERFORMANCE FROM OUR ADP SYSTEM. YOUR RECOMMENDATIONS WILL BE APPRECIATED AND CALLS FOR ASSISTANCE WILL BE GIVEN ALL THE PRIORITY WE CAN MUSTER. KISSINGER

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Message Attributes

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Disposition Approved on Date:
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Disposition Case Number: n/a
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Disposition History: n/a
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